SHANDON-SAN JUAN WATER DISTRICT
SHANDON-SAN JUAN GSA

Secretary/Treasurer's Report: March 23, 2024 – May 16, 2024

Date: May 17, 2024
To: Shandon-San Juan Water District Board of Directors
From: Stephanie Bertoux, District Secretary/Treasurer/Assessor

Assessments for FY 2023/24:
Assessments were levied on July 26, 2023. $401,140.26 was due January 26, 2024. $389,938.35 has been collected to date.

Account Receivable:
The A/R total for FY 23-24 Assessments is $11,202.01.

Income:
Income for the period totaled $5,635.17 from PRIOR (Agenda Item #7).

Expenses
Expenses for the period totaled $24,717.89.

FY 2023-24 Budget Summary – Year to Date

	FY 23-24 Budget	FY 23-24 YTD Total	FY 23-24 Balance
Income	$401,140.26	$389,938.25	$11,202.01
Expenses	$305,414.75	$123,295.76	$182,118.99
Contingency (10%)	$30,500	$0	$30,500
Projected YE Balance	$65,225.51		

Cash Position
After paying expenses noted above, the District has a current cash position of $659,122.29. Managing on a cash basis, the District's fund balance is:
- $212,618.99 – Remaining operating funds for FY 23-24 (includes 10% contingency)
- $121,200.00 – Funds earmarked for SSJGSA portion of PBCC Budget for FY 24-25 (pending Board approval)
- $319,668.13 – Funds earmarked for GSP Implementation projects, management actions, and studies
- $5,635.17 – Funds from PRIOR (Agenda Item #7) may be moved to GSP Implementation (pending Board approval)

Audit for FY 22-23
SSJWD's audit for FY 22-23 is being prepared by Moss, Levy, & Hartzheim. It is due to both the County and the State by June 30, 2024.

Board Training & Certifications

- Form 700s – due April 1, 2024. Filed through Netfile. Each Director should have received an email from the County.
- Ethics Training is required every two years. https://localethics.fppc.ca.gov/login.aspx.
- Sexual Harassment Training is required every two years.

Director	COI – Form 700 (Required Annually by April 1)	Ethics Training (Required Biannually)	Sexual Harassment Training (Required Biannually)
Willy Cunha	Completed 01/22/24	Completed 02/17/23	Completed 02/01/23
Marshall Miller	*Need to Complete*	*Need to Complete*	Completed 03/10/23
Ray Shady	Completed 03/14/24	Completed 09/23/23	*Need to Complete*
Steve Sinton	Completed 03/24/24	Completed 08/25/22	Completed 03/10/23
Matt Turrentine	Completed 03/01/24	Completed 03/19/23	Completed 03/10/23